

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 13, 2021
****MINUTES****

The Hanover Township Board of Commissioners conducted a teleconference meeting on January 13, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Davis, secc. Lewis that the Secretary's Report for the month of December 2020 be accepted and filed. The report indicated that Executive Session of the Board was conducted on December 16, 2020 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Davis, secc. Lewis that the Manager's Report for the month of December 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Davis, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF DECEMBER 16, 2020

Motion by Davis, secc. Lewis that the minutes of the meeting of December 16, 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Davis, secc. Lewis that the communications for the month of December 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Davis, secc. Lewis that Patrick Wallace, Jerry Dunn, Kyle Kowalski & Joseph Scudder be hired as a temporary laborer in the Public Works Department effective January 14, 2021 to February 12, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Davis, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader & Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective January 14, 2021 to February 12, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – CONVERSION OF ANNUAL LEAVE TIME

Motion by Davis, secc. Lewis to approve the request that the following days of 2020 Annual Leave Time be converted to sick time for the following; pending the receipt from their Union that either is not precedent setting:

- Patrolman Donald Mantush - 35 days

On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – COVID-19 PAID LEAVE DAY BANK

Motion by Davis, secc. Lewis to approve the formation of a COVID-19 paid leave day bank and to provide 50 days to this bank. Also, that the Township Manager has the authority to provide the days for COVID-19 related leave time for employees and that the Board of Commissioners can replenish this bank if necessary. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – MANAGED VISION BENEFITS CONTRACT

Motion by Davis, secc Lewis to approve the vision benefits contract with Vision Benefits of America for 24 months with no increase from current rates. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ACCEPTANCE – NOTICE OF RETIREMENT

Motion by Davis, secc. Lewis to accept the Notice of Retirement from Dave Reese effective February 13, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – SEEK INSURANCE POLICY QUOTES

Motion by Davis, secc. Lewis to authorize Joyce Insurance Agency to seek quotes for all insurance policies expiring in 2021 for Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Davis, secc. Lewis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2020 – 1 through 3 for various projects in the amount of \$9,424.87. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT APPLICATION – AMERICAN ASPHALT PAVING COMPANY

Motion by Davis, secc. Lewis that based upon the recommendation of the Township Engineer, to approve payment application No. 1 from American Asphalt Paving Co. in the amount of \$219,269.29 for the Knox Street Storm Pipe Replacement Project. The first \$150,000.00 from Liquid Fuels Fund and remainder from Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 001– 2021 – SEWER FUND REIMBURSEMENT

Motion by Davis, secc. Lewis to approve Resolution No.001-2021 for reimbursement to the General Fund for expenses related to the Sewer Fund as provided in Hanover Township Ordinance No. 012-2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPOINTMENT – PLANNING COMMISSION

Motion by Davis, secc. Lewis to appoint Dave Bienias, 740 Church Street, to the Planning Commission effective 1-1-2021 to 12-31-2024. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – BUSINESS PRIVILEGE TAX REQUEST

Motion by Davis, secc. Lewis that upon the recommendation of the Business Privilege Tax Collector, to waive the penalty and interest for taxes owed by Summit Drywall Services LLC in the amount of \$680.78. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. Voting No: Bagusky. MOTION CARRIED.

AUTHORIZATION TO SIGN

Motion by Davis, secc. Lewis to authorize the Chairman to sign any and all documents related to the receipt or reimbursement of Community Development Block Grant Funds received from the Luzerne County Office of Community Development. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – TAX ANTICIPATION NOTE RESOLUTION NO 02-2001

Motion by Davis, secc. Lewis to approve Resolution No. 02-2001 awarding the 2021 Tax Anticipation Note to Wayne Bank at an interest rate of .96%. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – TOWNSHIP SECRETARY RESIGNATION

Motion by Davis, secc. Lewis to reject the resignation of Donna Makarczyk from the position of Township Secretary and move to terminate her from that position. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADJOURNMENT

Motion by Davis, secc. Lewis to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Samuel T. Guesto Jr.
Acting Secretary